



**MALTA COLLEGE
OF
PATHOLOGISTS
(MCPath)**

STATUTE

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MISSION STATEMENT

The Malta College of Pathologists shall be an autonomous body whose primary and principal object will be to encourage, foster and maintain the highest standards in the practice of Pathology with all its disciplines and sub-specialities and to sustain and improve the academic and professional standards of members of the medical profession who are or may be in any way engaged or involved in the practice of Pathology in Malta and for that purpose to take or join with others in taking any steps consistent with that objective.

0. MALTA COLLEGE of PATHOLOGISTS

0.1 By means of this Statute, the Malta College of Pathologists is hereby set up and established and is hereinafter also referred to as the MCPath.

0.2 In this Statute, unless the context otherwise requires:

0.2.1 Bye-Laws means the Bye-Laws of the time being in terms of this Statute.

0.2.2 Statute means Statute of the MCPath.

0.2.3 Council means the Council of the MCPath in accordance with the provisions of Sections 5 et sequitur of this Statute.

0.2.4 College means the MCPath set up, established and regulated in virtue of this Statute.

0.2.5 Member means a member of the College except where used in connection with a member of the Council or any committee or sub-committee.

0.3 In addition:

0.3.1 Chapter 249 of the Revised Laws of Malta shall apply for the purposes of interpretation of this Statute as it applies for the interpretation of an Act of Parliament.

0.3.2 Nothing in this Statute shall be construed as to conflict with itself, with the Constitution, with any Act of Parliament, any subsidiary legislation and any other regulation having the force of law.

0.4 The word "pathologist" shall mean a person professionally engaged in one or more of the disciplines of laboratory medicine from time to time recognised as being a discipline of laboratory medicine.

0.5 The College recognises the following disciplines within pathology:

Chemical Pathology

Genetics

Histopathology including cytopathology and head and neck pathology

Haematology including Blood Transfusion

Microbiology

Immunology

0.5.1 The College shall also publish, as a separate Schedule, a list of recognised sub-specialities of the specialities listed in 0.5.

- 0.6 The College accepts the charters, policies and Boards of the Union Européenne des Médecins Spécialistes (UEMS) and will strive to achieve their conformance.

1. AIMS, OBJECTIVES and RESPONSIBILITIES

The aims, objectives and responsibilities of the MCPATH shall be:

- 1.1 To promote high standards in Pathology in Malta.
- 1.2 To safeguard, protect and promote the professional interests of pathologists.
- 1.3 To encourage the provision of a high standard of training and teaching of Pathology.
- 1.4 To support organisations or bodies, either within or without the structure of the College, designed to further the objects for which the College is established.
- 1.5. To conduct, direct, support, provide or encourage research in matters relating to Pathology and encourage publication.
- 1.6 To undertake or assist institutions in the provision of courses or other educational or academic activities designed to enhance the knowledge and skill in the field of Pathology.
- 1.7 To diffuse information on all matters relating to Pathology through publications and other media and to hold such meetings, conferences, seminars and instructional courses as may assist the objects of the College.
- 1.8 To direct public opinion in Malta in matters relating to Pathology.
- 1.9 To pursue such other activities as are deemed to be consonant with the aims of the College.
- 1.10 To join, liaise, affiliate and register with other local, national regional or international bodies that will further the aims for which the College is established.

- 1.11 To promote a high standard of professional ethics.
- 1.12 To establish a register of Founder Members, Fellows and Associate Members as the case may be and as decided by the Council, in accordance with this Statute and to publish such register from time to time.

2. MEMBERSHIP

- 2.1 As of 1st January 2010, members shall be of the following categories:
- i. Founder Members
 - ii. Fellows
 - iii. Associate Members

Founder Members

- 2.2 Medical practitioners having the status of Consultant or Senior Registrar (or equivalent) in Pathology in Malta at the date of founding of the College shall be designated as Founder Members.
- 2.2.1 Founder members shall have the right to use the designation 'FFMCPPath' after their name.

Fellows

- 2.3 The Council may admit as Fellows of the College, upon payment of such fees as are specified by the College, such persons who:
- 2.3.1 are fully qualified medical practitioners, registered with the Medical Council of Malta or the equivalent body in their country of origin; and
 - 2.3.2 possess a qualification in pathology deemed by the Council to be acceptable for membership; and
 - 2.3.3 have at least five (5) years experience in Pathology within a training institution recognised by the Council.
- 2.4 All members previously admitted to the College as Ordinary Members, shall be designated as Fellows as from 1st January 2010.
- 2.5 A Fellow shall be entitled to receive all general notices sent out by the College to its Members to attend, speak and vote at College meetings and generally participate in the activities of the College and be eligible for election to the Council.

- 2.5.1 Fellows shall have the right to use the designation 'FMCPATH' after their name.
- 2.6 The Council will, on an exceptional basis, consider applications for Fellowship by suitably qualified persons without a medical primary qualification but who are of sufficient standing and have been actively participating in any area within Pathology.
- 2.6.1 These members will have all the rights of Fellows *except* the right to vote on issues that are purely medical and/or involve legislation or associations appertaining only to the medical profession.

Associate Members

- 2.7 The Council may admit as Associate Members those persons who do not possess the requirements stated in 2.3 but who possess qualifications and experience deemed appropriate by the Council. Medical Laboratory Scientists who are in possession of a Masters degree in any discipline of Pathology shall be deemed to be eligible for Associate membership.
- 2.8 Associate Members may, prior to acceptance, be required to show evidence of adequate training under supervision in a hospital/laboratory recognised by the Council of the College and/or submit to assessment or prove a certain level of proficiency in Pathology as determined by the Council.
- 2.9 Associate Membership does not confer any form of status, specialist or otherwise, in Pathology and does not provide the holders the right to use any designation after their name.
- 2.10 An Associate Member shall be entitled to receive all general notices sent out by the College to its members and speak at General Meetings of the College and generally participate in the activities of the College but shall not be eligible to vote at General Meetings of the College nor stand for election to the Council.
- 2.11 Applications for Fellowship and Associate Membership from overseas and from doctors retired from medical practice shall be considered on an individual basis by the Council.
- 2.12 All admissions to membership other than of Fellowship shall be made by the Council and the Council in making such decision shall comply with any provisions of this Statute or the Bye-laws in relation thereto.

- 2.13 The Council shall have absolute power and discretion in deciding upon any application for admission to membership and its decision shall be final and it shall not be bound to give any reasons for its decision.
- 2.14 Continuing membership of the College may depend on the fulfilment of such criteria related to postgraduate studies and Continuing Medical Education as the Council shall, from time to time, determine.
- 2.15 The Council may terminate membership if the member in question, in the opinion of the Council:
- 2.15.1 has acted against the interests of the College; or
 - 2.15.2 is in arrears with any fee or subscription due from him for twelve (12) months or more.
- 2.16 Any member of the College who wishes to resign or otherwise terminate his membership of the College must do so by informing the Council in writing.
- 2.17 Members who resign or whose membership is terminated will relinquish all rights as members of the College as provided in this Statute.

3. HONORARY MEMBERS

- 3.1 Persons, whether medically qualified or not, who have made a notable contribution to medicine, may on nomination by the Council and election at the Annual General Meeting, be admitted as Honorary Members.
- 3.2 There shall not be, at any one time, more than five (5) Honorary Members holding appointment.
- 3.3 An Honorary Member shall be entitled to receive all general notices sent out by the College to its members but shall not rank as a member of the College nor attend a General Meeting nor participate in the activities of the College.

4. FEES and SUBSCRIPTIONS

- 4.1 All members may be required to pay a registration fee on admission to the College as determined by the Council.
- 4.2 Every member will be required to pay an annual subscription as determined by the Council.
- 4.3 Subscriptions shall be payable in advance on the first day of January of each year.
- 4.3.1 A full annual payment will be made for the first year of membership irrespective of the month of admission.
- 4.4 Failure to be fully paid up in accordance with the provisions of 4.1, 4.2 and 4.3 of this Statute may as determined by the Council jeopardise the rights of members under this Statute and may lead to erasure from the Register, as decided by the Council.

5. The COUNCIL

- 5.1 The Council shall consist of six (6) elected members whose election is to be held every three (3) years in accordance with this Statute.
- 5.1.1 A minimum of three disciplines from those listed in clause 0.5 shall be represented on Council. If the elected council members represent fewer than three different specialities from those listed in clause 0.5, the new Council has to co-opt another member/s so that this requirement is satisfied.
- 5.1.2 A Trainee Representative shall be elected by trainees in all disciplines in Pathology. This representative should be an Associate Member of the College and shall attend Council meetings or parts of Council meetings as deemed appropriate by Council. The trainee representative will serve as a link between Council and the College. The trainee representative is not a full member of the Council and does not have voting rights on the Council.
- 5.2 The election of members to the first Council shall take place at the meeting called by the Steering Committee for the purpose of approving the Statute.
- 5.3 The following provisions shall apply with regard to the election of members to subsequent Councils.

- 5.3.1 No person shall be eligible for appointment as member of the Council unless he is a Founder Member or a Fellow of the College.
- 5.3.2 Fellows who do not submit their CPD records to the Vice President for verification are not eligible for election to Council
- 5.3.3 Fellows must be included in the Principal List of Medical or Dental Practitioners of the Malta Medical Council in order to be eligible for election to Council.
- 5.3.4 Fellows shall not be eligible for election to Council unless they reside in Malta for a minimum of ten months per year
- 5.4 There shall be an Electoral Commission consisting of three (3) members, not in the Council, appointed for a period of three (3) years.
- 5.4.1 The Electoral Commission shall be elected by the members present at an Annual General Meeting during which an election for College Council is held and remain in office for three years.
- 5.4.2 In the event that a member of the Electoral Commission resigns before completion of the term of office, the remaining members of the Commission will co-opt a member to fill the void.
- 5.5 Not later than sixty (60) days from the date when the term of office of the Council as provided for in terms of the Statute, is due to expire, the Hon. Secretary should notify the Electoral Commission to initiate electoral procedures.
- 5.5.1.1 If a member of the Electoral Commission decides to run for Council, he should resign in writing from the Commission prior to submitting his nomination.
- 5.5.1.2 In such situations, the remaining members of the Electoral Commission shall co-opt a member of the College who does not intend to stand for Council.
- 5.6 Within twenty-one (21) days of notification by Council, the Electoral Commission shall inform the Founder Members and Fellows, by one of the manners established in 12.1, that nominations would be received by the Electoral Commission within fourteen (14) days from the date of call for nominations.
- 5.6.1 Nominations shall be sent in writing to the Electoral Commission. They shall be signed by two (2) members and shall include a statement signed by the candidate of his willingness to serve on Council, if elected, in accordance with this Statute, and a brief statement giving particulars about himself.

5.7

If the number of nominations for Council exceeds the number of vacancies an election shall be held by the Electoral Commission during the following Annual General Meeting.

If the number of nominations received are equal to or fewer than the number of vacancies in Council, the nominees still need to be individually ratified by secret vote by College members during the Annual General Meeting before they are considered as being elected to Council.

5.8 Every Founder Member and Fellow shall be entitled to vote..

5.8.1 Voting documents may be in such a form as the Electoral Commission may think fit but shall show the number of vacancies to be filled, the names of the candidates and the members nominating them and any other particulars (including instructions for the proper completion of the voting paper) deemed relevant by the Electoral Commission.

5.8.2 Voting papers duly completed in accordance with any instructions thereon must be received by the Electoral Commission not later than fourteen (14) days before the Annual General Meeting and in default shall not be treated as valid.

5.8.3 The Electoral Commission shall be responsible for the counting of votes. The date, time and place for the counting of votes shall be made known to all members in due time and every candidate shall have the right to attend whilst the votes are being counted.

5.8.4 In establishing the election result, the Electoral Commission shall ensure that the composition of the Council as stated in 5.1.1 is fully respected.

5.9 The result of the election shall be declared to the Annual General Meeting by the Chairman of the meeting, on behalf of the Electoral Commission, who shall declare the members elected and this declaration shall be final and conclusive.

5.10 In the event of an equality of votes on the ballot for two or more candidates, a further secret ballot (in which only such candidates shall compete) shall be taken at the Annual General Meeting, in which every member attending the meeting shall be entitled to one vote.

5.11 At the first meeting of the Council, the elected members shall designate between themselves the following positions:

- i. President (Chairman)
- ii. Vice President
- iii. Hon. Secretary

- iv. Hon. Treasurer
- v. Registrar
- vi. Communications officer

5.11.1 In the event of disagreement between the Council members over any position, this shall be assigned to the individual with the highest number of votes at the election. If no election had been held due to the exact number of nominations being received or both members had received the same number of votes in the election, a secret ballot shall be held amongst the Council members to determine the designations.

5.13 The office of a member of the Council shall be vacated if the member:

- i. resigns from the Council in writing; or
- ii. is absent from three (3) consecutive or six (6) non-consecutive meetings of the Council without justification; or
- iii. ceases to remain a member of the College.

5.14 The College in a General Meeting may remove from office any member of the Council before expiration of his period of office, by a simple majority vote.

5.15 When a vacancy on the Council arises for any cause, the candidate obtaining the highest number of votes among the non-elected candidates in the previous ballot shall be elected Member of the Council.

5.15.1 If for any reason the vacancy is not so filled, the Council will co-opt a member from amongst the Founder Members and Fellows of the College.

5.15.2 Any member of the Council appointed in terms of the above provisions shall hold office until the next due Council elections in accordance with this Statute.

6. PROCEEDINGS of the COUNCIL

6.1 The Council shall be composed of the following officers with the following main functions:

6.1.1 President who shall:

- (a) preside over all Council and General Meetings of the College;
- (b) be responsible for the general supervision of the affairs of the College; represent the College on the Specialist Accreditation Committee (SAC)

(c) represent the College on the Specialist Accreditation Committee (SAC) or appoint any Fellow of the College to represent the College on the SAC in his/her place, as well as appoint an official substitute for the main representative.

(d) nominate a substitute for (c), with full voting rights.

6.1.2 Vice-President who shall:

(a) take up the duties of the President in his absence or when requested by the President to do so;

(b) be responsible for the ethical affairs of the College and its members in all their aspects;

(c) coordinate Continuing Medical Education (CME) initiatives within the membership and issue relevant documentation and verification.

6.1.3 Honorary Secretary who shall:

(a) be responsible for the general administration of the College and all correspondence;

(b) keep accurate minutes of every Council and General Meeting;

(c) notify all members of the Council of the date, time, agenda and venue of the Council Meetings;

(d) be responsible for the due notice to all members of the College of any General Meeting in accordance with the provisions of this Statute;

(e) authenticate any documents affecting the constitution of the College or any committee of the Council, and any books, records, documents and accounts relating to the affairs of the College, and shall certify copies thereof or extracts there from as true copies or extracts.

6.1.4 Honorary Treasurer who shall:

(a) be responsible for all moneys appertaining to the College and their administration in accordance with the policies of the College;

(b) be responsible for the collection and accounting of all funds of the College and shall collect and issue receipts for all payments made and received by the College;

(c) be responsible for supplying all necessary accounts and other financial information to the auditor, in order that such may be duly edited and presented to the Annual General Meeting;

(d) sign, draw, accept, endorse or otherwise execute, as the case may be, all cheques, promissory notes, drafts, bills of exchange and other negotiable or transferable instruments and all receipts for moneys paid to the College in accordance with decisions taken in Council.

- 6.1.5 Registrar who shall:
- (a) maintain the Register of members;
 - (b) include or exclude such members as decided by the Council and/or General Meeting as the case may be;
 - (c) coordinate post-graduate training programmes run by the College and verify their satisfactory completion by Associate Members;
 - (d) ensure compliance with data protection legislation.
- 6.1.6 Communications officer who shall:
- (a) Engage with the press whenever the Council feels the need to issue press statements and/or otherwise communicate with the public
 - (b) Be responsible for content on the College website and on any future College social media channels
- 6.2 Subject to the provisions of this Statute, the Council may meet together for dispatch of business, adjourn, or otherwise regulate its meetings, as it thinks fit.
- 6.3 Matters at any meeting shall be determined by a simple majority of votes. In case of an equality of votes the President shall have an additional casting vote.
- 6.4 The President, the Honorary Secretary of the Council or at least three (3) members of Council may at any time summon a Council meeting.
- 6.5. The quorum necessary for Council Meetings shall be three (3), one of whom shall be the President or Vice-President.
- 6.6 A meeting of the Council at which a quorum is present shall be competent to exercise all powers and discretions for the time being exercisable by the Council in accordance with this Statute.
- 6.7 The President shall preside at any meeting of the Council, failing whom the Vice-President shall preside.
- 6.8 A resolution in writing signed by all the members of the Council shall be as effective as a resolution passed at a meeting of the Council duly convened and held in terms of this Statute.
- 6.9. The Council shall ensure that records are kept of:
- 6.9.1 all appointments of officers made by the Council;

- 6.9.2 the names of members of Council present at each meeting of the Council and of any committee of the Council;
- 6.9.3 all resolutions and proceedings at all Council and General meetings of the College.
- 6.10 The Council may delegate any of its duties to working Committees consisting of such member or members of its body as it thinks fit.
- 6.10.1 Any committee so formed shall in the exercise of its duties conform to any regulations and terms of reference that may be imposed by the Council. Such regulations may provide for or authorise the appointment to such a committee, persons other than members of the Council and for such appointed members to have voting rights as members of the committee.
- 6.10.2 No resolution at a meeting of any working committee shall be valid or of any effect unless the resolution is confirmed by the Council.
- 6.10.3 The President or Vice-President or any other Council member in their stead as determined by the Council shall be ex-officio members of any such working committees.
- 6.11 The Council shall be empowered to appoint any person as a co-opted Council member for any purpose deemed necessary and for a period of time determined by Council.
- 6.11.1 Such a co-opted member shall be invited to attend Council meetings at the discretion of the Council but shall have no right to vote.

7. POWERS of the COUNCIL

- 7.1 The Council shall manage all affairs of the College except those which are by law or by this Statute required to be exercised by the College in General Meeting.
- 7.2 The Council shall have power from time to time to adopt and make, alter and revoke Bye-laws for the regulation of the College and for the furtherance of the object for which the College is established, provided that these Bye-laws are not repugnant to this Statute.
- 7.2.1 Any resolutions of the Council for the adoption, making, alteration or revocation of such Bye-laws shall be subject to confirmation by the College at the General Meeting next following the date of such resolution and, if not so confirmed, shall cease to have effect at the conclusion of the General Meeting.

- 7.2.2 No member shall be absolved from observing Bye-laws by reason of not his receiving a copy of the same or of any alterations made thereto or having otherwise no notice of them.
- 7.2.3 It is expressly declared that, without prejudice to the powers of the Council to make Bye-laws on other matters, the following shall be deemed to be matters which will be governed by Bye-laws namely:
- 7.2.3.1 any fees payable on registration;
- 7.2.3.2 subscriptions and other payments (if any) to be payable by members of the College;
- 7.2.3.3 list of sub-specialties stated in 0.5.1.
- 7.3 Any member whose membership is proposed to be terminated shall be entitled to be informed of the charge made against him and such a member shall have the right to hear all witnesses, to cross-examine witnesses called against him and shall have the right to nominate any person or persons to defend him, assist him in his defence or represent him.
- 7.4 Termination of membership shall be decided by a simple majority vote in Council of the members present and voting at the time.
- 7.5 In exceptional circumstances, when it is not possible for Malta-based trainees to sit for foreign exit examinations in their speciality, due to an irrefutable reason, approved by Council, Council may organise and supervise a local examination in that speciality.
- 7.5.1 In these circumstances Council shall appoint a Board of Examiners to set up the examination, assess all candidates and issue the results
- 7.5.2 The Board shall be composed of suitably qualified local Fellows of the College and two external examiners, and at least one shall be a visiting examiner.
- 7.5.3 No one shall qualify to be a member of the Board of Examiners if s/he:
- a. is related to the candidate by consanguinity or affinity to the third degree inclusive;
- b. is a guardian or sponsor of the candidate; or
- c. has been an educational supervisor or trainer or mentor of the candidate.
- 7.5.4 Council shall publish the result issued by the Board of Examiners.

8. GENERAL MEETING

- 8.1. The College shall hold
- 8.1.1 An Annual General Meeting commencing not later than thirteen (13) months from the acceptance of this Statute and every year thereafter.
- 8.2 The Council may whenever it thinks fit proceed to convene an Extraordinary General Meeting.
- 8.3 The Council shall, on request of not less than fifty per cent (50%) of the Founder Members and Fellows of the College, proceed within one (1) month to an Extraordinary General Meeting.
- 8.3.1 The requisition must be dated and must state the objects of the meeting and must be signed by the requisitioners and deposited with the Honorary Secretary within thirty six (36) hours from the date of the requisition.
- 8.3.2 Upon receipt of the requisition in terms of Section 8.3.1, the Honorary Secretary shall immediately communicate such requisition to Council and Council shall convene an Extraordinary General Meeting in accordance with the provisions of this Statute.
- 8.4 At least, twenty (20) days notice shall be given for any General Meeting.
- 8.4.1 The accidental non-receipt of a notice of a General Meeting by any person entitled to receive such notice shall not invalidate the proceedings at the meeting.
- 8.4.2 Every notice calling a General Meeting shall specify the place and the day and hour of the meeting as well as the agenda for discussion.
- 8.4.3 In cases of urgency to be determined by the Council, an Extraordinary General Meeting can be convened with only twenty four (24) hours' notice in accordance with section 8.4.2. Members shall be notified of the time and place of the Extraordinary General Meeting by email.
- 8.5 8.5.1 Any member wishing to propose a motion for discussion at any General Meeting shall notify the Honorary Secretary in writing of such motion by not less than ten (10) days from the date of the meeting.
- 8.5.2 At Extraordinary General Meetings convened with urgency in accordance with section 8.5 motions may be proposed, discussed and approved at such a General Meeting and Section 8.5.1 shall not apply.

9. PROCEEDINGS at GENERAL MEETINGS

9.1 Thirty per cent (30%) of all the members in person shall be a quorum for all purposes at General Meetings.

9.1.1 After the Chairman declares any General Meeting open, the meeting shall proceed irrespective of the number of members present in person at such meeting at any moment in time, provided that, at his sole discretion and if he thinks it is expedient and prudent in the circumstances, the Chairman may adjourn the General Meeting owing to the fact that a quorum is not present.

9.1.2. If, after the lapse of thirty (30) minutes from the time appointed for a General Meeting convened on the requisition of members, a quorum is not present then the meeting shall be dissolved.

9.1.3. If after the lapse of thirty (30) minutes from the time appointed for a General Meeting convened for any case other than that specified in 9.1.2, a quorum is not present, the meeting, shall stand adjourned to the same day in the next week, at the same time and place, or to such other day and at such an other time and place as the Council may determine.

9.1.3.1. If at such adjourned meeting a quorum is not present after the lapse of thirty (30) minutes from the time appointed for holding the meeting, notwithstanding any other provision in this Statute, the members present shall be a quorum and the General Meeting will proceed according to the agenda established for it.

9.2 The President shall chair all General Meetings. If the President is not present, the Vice-President shall chair.

9.2.1 If at any General Meeting neither the President nor the Vice-President be present after fifteen (15) minutes from the time appointed for holding the meeting and if after the lapse of said time only one Council member shall be present, then he shall be the Chairman of the Meeting. If more than one Council member shall be present after said time has lapsed, the members of the Council present shall choose one of their members to be Chairman of the meeting. If no member of the Council be present after the lapse of said time, the members present shall choose one of their members to be Chairman.

9.2.2. If the Honorary Secretary shall be absent or if in accordance with 9.2.1 he shall be elected as Chairman for that General Meeting then the members present shall elect any member present to act as Secretary for that meeting.

- 9.3 The Chairman may on his own motion or if so directed by the meeting adjourn the meeting from time to time and from place to place, but no business shall be transacted at any adjourned meeting except business which might lawfully have been transacted at the meeting from which the adjournment took place.
- 9.3.1 If a meeting is adjourned for thirty (30) days or more, not less than seven (7) days notice of the adjourned meeting shall be given in like manner as in the case of the original meeting.
- 9.3.2 Save as provided in Section 9.3.1 of this Statute it shall not be necessary to give any notice of an adjournment of the business to be transacted at an adjourned meeting.
- 9.4 At any General Meeting a resolution put to the vote of the meeting shall, subject as hereinafter provided, be decided on a show of hands.
- 9.4.1 A secret ballot may be demanded on any resolution, other than a resolution for adjournment, by any three (3) members in person. If a poll is so demanded it shall be taken forthwith or at such time and in such manner as the Chairman directs.
- 9.5 A statement by the Chairman of the result of any vote shall be minuted.
- 9.6 Save as otherwise provided in this Statute, decisions at General Meetings shall be carried by simple majority vote.

10. VOTES of MEMBERS

- 10.1 At any General Meeting or any postal ballot authorised hereunder, every Founder Member or Fellow shall have one vote.
- 10.1.1 Subject to provision in this Statute, the Chairman of the General Meeting shall not be entitled to vote but in case of equality of votes, he shall have a casting vote.
- 10.2 No objection shall be raised to the qualification of any votes except at the meeting or adjourned meeting at which the vote objected to is given or tendered, and every vote not disallowed at such meeting shall be valid for all purposes.
- 10.2.1 Any such objection made in due time shall be referred to the Chairman of the meeting whose decision shall be final and conclusive.

10.2.2 Subject to the provision of this Statute, the General Meeting may adopt the procedure to be used at such meetings and if no specific procedure has been adopted, the Chairman shall rule and decide the procedure to be adopted.

11. ACCOUNTS and INVESTMENTS

11.1 The Council may invest any College moneys not immediately required for its purposes.

11.2 The Council shall keep proper books of account with respect of:

11.2.1 all sums of moneys received and expended by the College and the matters in respect of which the receipts and expenditure take place;

11.2.2 the assets and liabilities of the College;

11.2.3 all sales and purchases by the College.

11.3 Every three years, at the Annual General Meeting, the Council shall present audited accounts for the period since the date to which the last preceding account was made up.

11.4 The Council shall appoint the first auditor of the College and he shall hold office until the next triennial General Meeting. Thereafter an auditor shall be appointed every three years at each Annual General Meeting and shall hold office for three years till the Annual General Meeting due in three years time, subject to earlier death or resignation or removal from office by the College in a General Meeting.

11.4.1 The person appointed shall be a qualified auditor.

11.4.2 The Council shall fill any casual vacancy in the office of auditor which may be confirmed at the next Annual General Meeting held.

11.4.3 The auditor may at the discretion of Council be asked to attend any General Meeting and to receive all notices of and other communications relating to such General Meetings which any member is entitled to receive, and to be heard at such General Meeting on any part of the business of the meeting which concerns him as auditor.

11.5 The books of account of the College shall at all times be open to the inspection of all members.

12. NOTICES

- 12.1 Any notice or document may be served by the College on any member either personally; or
by sending it through the post in a pre-paid letter addressed to such member at his registered address; or
by electronic mail sent to such member at his registered e-mail address.

13. REPRESENTATION

- 13.1 Legal representation of the College shall vest jointly in the President and the Honorary Secretary.

14. AMENDMENTS to the STATUTE

- 14.1 Notwithstanding any other provision in this Statute, any amendments to this Statute shall, in the form of a motion in accordance with the provisions of this Statute, be proposed and seconded and presented to the Honorary Secretary who shall submit them to the next General Meeting following receipt of such proposed amendments.
- 14.2 Amendments that are proposed, seconded and presented in accordance with this Statute shall be carried and become effective only if they are approved by a majority of two-thirds of the members present and voting.

15. DISSOLUTION

- 15.1. Notwithstanding any other provision in this Statute, the College can be dissolved if a motion to this effect is presented in accordance with this Statute and is approved by two-thirds of all the members of the College present in person and voting at an Extraordinary General Meeting convened for this specific purpose.
- 15.2 Any assets of the College at dissolution will be distributed to a local charitable institution as decided at the General Meeting that has decided to dissolve the said College.